

**MINUTES OF A MEETING OF THE  
PERSONNEL BOARD  
HELD ON 12 JULY 2022 FROM 7.00 PM TO 7.50 PM**

**Committee Members Present**

Councillors: Rachel Bishop-Firth (Chairman), Prue Bray, Pauline Jorgensen, Stuart Munro, Lindsay Ferris (substituting Clive Jones), Ian Shenton (substituting Stephen Conway) and Wayne Smith (substituting Pauline Helliard-Symons)

**Officers Present**

Madeleine Shopland, Democratic and Electoral Services Specialist  
Susan Parsonage, Chief Executive  
Sally Watkins, Assistant Director Digital and Change  
Barbara Batchelor, HR &OD  
Steve Guest, SOLACE

**24. APOLOGIES**

Apologies for absence were submitted from Councillors Stephen Conway, Pauline Helliard-Symons, and Clive Jones.

**25. DECLARATION OF INTEREST**

There were no declarations of interest received.

**26. EXCLUSION OF THE PUBLIC**

**RESOLVED:** That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act (as amended) as appropriate.

**27. ASSISTANT DIRECTOR HR &OD RECRUITMENT & ASSESSMENT SHORTLIST RECOMMENDATIONS**

The Board received a report regarding the shortlist recommendations for the role of Assistant Director HR&OD.

**RESOLVED:** That the recommendations contained within the Part 2 report be agreed.